

From: [Hilty, Michael](#)
To: [Heikes, Jacklyn C.](#); soland.1@osu.edu
Cc: [Steinmetz, Brad](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)
Subject: History 3641
Date: Monday, September 27, 2021 1:38:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Wednesday, September 22nd, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed a distance learning course proposal for Classics 3205.

The Panel voted to unanimously approve the request with five recommendations:

- **Recommendation:** The Panel recommends exploring the accessibility of the podcasts assigned for this course, and determining if they meet accessibility standards, such as if transcripts are available.
- **Recommendation:** The Panel suggests exploring community building exercises for students to become further engaged within the course and potentially utilizing the following resources:
 - The College of Arts and Sciences Office of Distance Education (ASC ODE) offers consultation with their instructional designers. Please visit <https://ascode.osu.edu/consultation> for further information and how to schedule one of these consultations.
 - The following resources from the Teaching and Learning Resource website may be of particular interest to explore the facilitation of community within courses, as recommended by Distance Educator Coordinator Jeremie Smith:
 - Student Interaction Online: <https://teaching.resources.osu.edu/teaching-topics/student-interaction-online>
 - Community Building in Online Courses: <https://ascode.osu.edu/resources/asc-teaching-forums/community-building-online-courses>
- **Recommendation:** The Panel noticed, under the Additional Readings section of page 5 of the syllabus, that there are texts assigned that are available within the OSU Library system. They recommend, if possible, providing some of these documents on Carmen in order to avoid potential rental limitations of all students needing to read these materials at the same time.
- **Recommendation:** On page 1 of the syllabus, under Prerequisites, there is mention that there are no course prereqs. However, English 1110.xx is a prereqs for this course and therefore the Panel asks that this be corrected.
- **Recommendation:** On page 11 of the syllabus, there is mention of the OSU Standard Grading Scale. Please remove this language, as the Ohio State University does not have a standardized grading scale and faculty/instructors may use whatever grading scale suits their needs best.

History 3641 will continue through the approval process.

Should you have any questions about the feedback above, do not hesitate to contact Brad Steinmetz (cc'd here), faculty Chair of the Arts and Humanities 1 Panel, or me.

Best,
Michael



Michael Hilty

Curriculum and Assessment Assistant

ASC Curriculum and Assessment Services The College of Arts and Sciences

306 Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-247-6089 Office

hilty.70@osu.edu / ascas.osu.edu

Pronouns: he/him/his, they/them/theirs / Honorific: Mr.

Buckeyes consider the environment before printing.